

# Lone Star State School Counselor Association Conference (LSSSCA)

Dallas, TX

November 3-5, 2019

## EXHIBITOR APPLICATION

(PLEASE PRINT)

Application for exhibit space at the 2019 LSSSCA Conference indicates the applicant's willingness to abide by exhibit terms and general regulations, as Management deems necessary to the success of the exhibition, as long as this does not materially alter the exhibitor's contractual rights. Reference the enclosed *Conference Exhibitor Agreement*. This application will become a contract when a confirming return email is sent by a LSSSCA authorized representative. Full payment should accompany this application. Federal and state agencies may defer payment if a purchase order is submitted with the application.

Space Requested: Exhibit space will consist of a 6' x 30" skirted table and two chairs. Exhibitors requiring electrical, computer hook-up and phone outlets must make their own arrangements with the Embassy Suites. Further information concerning this and shipping information will be sent via email with the exhibitor confirmation.

Organization Name (as it is to appear in the manual)

Website

Street Address

City State Zip

Contact Name for Exhibiting Correspondance

Phone

Email

I would like to donate an item for the Door Prize. Item: \_\_\_\_\_

### Who Will be Attending the Conference?

Name of Table Representative

Phone

Email

Name of Additional Table Representative (\$75 charge)

Phone

Email

### TABLE LOCATIONS:

(Required. See Floor Plan.)

1st Choice

2nd Choice

3rd Choice

#### Exhibitor Tables

##### Early Bird Rates

Good through July 31, 2019

One Table	\$450
Two Tables	\$850
Three Tables	\$1,250

#### Exhibitor Tables

##### Standard Rates

Good after July 31, 2019

One Table	\$500
Two Tables	\$950
Three Tables	\$1,400

**Payment due by October 4, 2019**

	Quantity	Amount
Exhibitor Tables		
Additional Table Rep. - \$75 (Limit 1 per table purchased)		
<b>TOTAL DUE:</b>		

### METHOD OF PAYMENT

#### CHECK

Please make check payable to NCYI, and mail it, along with this completed application to: NCYI, Attn: Chris Daugherty • P.O. Box 22185, Chattanooga, TN 37422-2185

#### CREDIT CARD

Visa     MasterCard     Discover     American Express

Card # \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing ZIP \_\_\_\_\_ Expiration \_\_\_\_\_ 3-Digit Sec. Code \_\_\_\_\_

Signature \_\_\_\_\_

Email \_\_\_\_\_

If you pay by credit card, you may either mail (see address above), fax, or scan/email your completed application to:

FAX: Chris Daugherty at 423.899.4547 / Scan/Email: [cdaugherty@ncyi.org](mailto:cdaugherty@ncyi.org)

### REFUND POLICY:

See Section 12 on the "Conference Exhibitor Agreement"

### HOTEL RESERVATION INFORMATION:

The LSSSCA Conference will be headquartered at the Embassy Suites Dallas-Frisco Hotel, Convention Center & Spa. Standard rooms are \$159 per night (plus tax). Make your reservations by calling the hotel directly at (972) 712-7200 or at (800) 362-2779 and refer to the group code "LSS" to receive this special rate. You may also go to the hotel's on-line reservation system by following the link from the conference webpage at [www.ncyi.org/lssscac](http://www.ncyi.org/lssscac).

**Questions? Contact NCYI at 866-318-6294**