

Five Easy Ways to Register

Toll Free #: (866) 318-6294

Fax: (423) 899-4547

Internet: www.ncyi.org/tncali to register and pay with a credit card, using our secure shopping cart system.

Mail: National Center for Youth Issues • Attn: TSCALI
P.O. Box 22185 • Chattanooga, TN 37422-2185

Scan & Email: Registrations@ncyi.org

Please make your check or purchase order payable to: **National Center for Youth Issues**. Mail the check or purchase order and registration form(s) to the address above.

REGISTRATION FORM

(PLEASE PRINT CLEARLY)

FIRST & LAST NAME (AS IT SHOULD APPEAR ON THE NAME BADGE) _____

JOB TITLE (REQUIRED PLEASE) _____

ORGANIZATION / SCHOOL DISTRICT _____

EMAIL (REQUIRED FOR CONFIRMATION) _____

WORK ADDRESS _____

CITY _____ STATE _____ ZIP _____

WORK PHONE () _____ CELL PHONE () _____

PRE-INSTITUTE LEARNING SESSIONS: Institute registration (\$130) is required to attend one of the **FREE** Pre-Institute Learning Sessions. Please select (check only one) the Pre-Institute session you plan to attend on **Sunday, September 22 in the afternoon from 3:00 p.m. to 5:30 p.m.**

- | | | |
|--|--|---|
| <input type="checkbox"/> 1. 15-Minute Counseling Techniques that Work: What You Didn't Learn in Grad School – Allison Edwards | <input type="checkbox"/> 2. The Growing World of Section 504 – Robert Jamison | <input type="checkbox"/> 3. Creating Trauma-Sensitive Classrooms – Amie Dean |
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INSTITUTE REGISTRATION FEE (September 22-24):

Cost: \$ 130.00 (includes Pre-Institute) _____

PAYMENT METHOD

Purchase Order *A copy of the purchase order is required.*
(addressed to National Center for Youth Issues, P.O. Box 22185, Chattanooga, TN 37422-2185)

Check Enclosed (made payable to **National Center for Youth Issues**)

Credit Card Personal Corporate

CARD NO. _____ EXP. DATE _____ CID# _____
(3-DIGIT CODE ON BACK OF CARD)

NAME ON CARD (PLEASE PRINT) _____

CREDIT CARD BILLING ADDRESS _____

CITY _____ STATE _____ ZIP _____

AUTHORIZED SIGNATURE _____ EMAIL _____

PLEASE NOTE: There will be no refunds after August 30, 2019. All cancellations before August 30, 2019 will be refunded less a \$25 handling fee. The institute is not responsible for and cannot give refunds due to problems beyond its control such as weather or school closings.