

**2020 Illinois School Counselor Association Conference (ISCA)  
 April 16-17, 2020 • Tinley Park Convention Center • Tinley Park, Illinois  
 EXHIBITOR APPLICATION (PLEASE PRINT)**

Application for exhibit space at the 2020 ISCA Conference indicates the applicant's willingness to abide by exhibit terms and general regulations, as Management deems necessary to the success of the exhibition, as long as this does not materially alter the exhibitor's contractual rights. Reference the enclosed *Conference Exhibitor Agreement*. This application will become a contract when a confirming return email is sent by a ISCA authorized representative. Full payment should accompany this application. Federal and state agencies may defer payment if a purchase order is submitted with the application.

Space Requested: Exhibit space will consist of a 6' x 30" skirted table and two chairs. Exhibitors requiring electrical, computer hook-up and phone outlets must make their own arrangements with the conference center. Further information concerning this and shipping information will be sent via email with the exhibitor confirmation.

Organization Name (as it is to appear in the manual) \_\_\_\_\_

Website \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Name for Exhibiting Correspondance \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

I would like to donate an item for the Door Prize. Item: \_\_\_\_\_

**Who Will be Attending the Conference?**

\_\_\_\_\_

Name of Table Representative \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Name of Additional Table Representative (\$75 charge) \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**TABLE LOCATIONS:** \_\_\_\_\_  
*(Required. See Floor Plan.)* 1st Choice \_\_\_\_\_ 2nd Choice \_\_\_\_\_ 3rd Choice \_\_\_\_\_

<b>Exhibitor Tables Early Bird Rates by January 6, 2020</b>		<b>Exhibitor Tables Standard Rates after January 6, 2020</b>	
One Table	\$450	One Table	\$500
Two Tables	\$850	Two Tables	\$950
Three Tables	\$1200	Three Tables	\$1350

**Payment due by March 4, 2020**

	Quantity	Amount
Exhibitor Tables		
Additional Table Rep. - \$75 <i>(Limit 1 per table purchased)</i>		
<b>TOTAL DUE:</b>		

**METHOD OF PAYMENT**

**CHECK**  
 Please make check payable to NCYI, and mail it, along with this completed application to: NCYI, Attn: Chris Daugherty • P.O. Box 22185, Chattanooga, TN 37422-2185

**CREDIT CARD**  
 Visa       MasterCard       Discover       American Express

Card # \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing ZIP \_\_\_\_\_ Expiration \_\_\_\_\_ 3-Digit Sec. Code \_\_\_\_\_

Signature \_\_\_\_\_

Email \_\_\_\_\_

If you pay by credit card, you may either mail (see address above), fax, or scan/ email your completed application to:  
 FAX: Chris Daugherty at 423.899.4547 / Scan/Email: [cdaugherty@ncyi.org](mailto:cdaugherty@ncyi.org)

**REFUND POLICY:  
 See Section 12 on the "Conference Exhibitor Agreement"**

**HOTEL RESERVATION INFORMATION:**

The ISCA Conference will be headquartered at the Holiday Inn & Tinley Park Convention Center. Standard rooms are \$149 per night (plus tax) at the Holiday Inn. To make your reservations, visit the conference webpage at [www.ncyi.org/il-scac](http://www.ncyi.org/il-scac).

**Questions? Contact NCYI at 866-318-6294**