

# Indiana School Counselor Association Conference (ISCA)

Indianapolis, IN

November 19-20, 2020

## EXHIBITOR APPLICATION

(PLEASE PRINT)



Application for exhibit space at the 2020 ISCA Conference indicates the applicant's willingness to abide by exhibit terms and general regulations, as Management deems necessary to the success of the exhibition, as long as this does not materially alter the exhibitor's contractual rights. Reference the enclosed *Conference Exhibitor Agreement*. This application will become a contract when a confirming return email is sent by a ISCA authorized representative. Full payment should accompany this application. Federal and state agencies may defer payment if a purchase order is submitted with the application.

Space Requested: Exhibit space will consist of a 6' x 30" skirted table and two chairs. Exhibitors requiring electrical, computer hook-up and phone outlets must make their own arrangements with Marriott Indianapolis East Hotel and Convention Center. Further information concerning this and shipping information will be sent via email with the exhibitor confirmation.

Organization Name (as it is to appear in the program)

Website

Street Address

City State Zip

Contact Name for Exhibiting Correspondance

Phone

Email

I would like to donate an item for the Door Prize. Item:

### Who Will be Attending the Conference?

Name of Table Representative

Phone

Email

Name of Additional Table Representative (\$100 charge)

Phone

Email

### TABLE LOCATIONS:

(Required. See Floor Plan.)

1st Choice

2nd Choice

3rd Choice

### Standard Exhibitor Tables

Located inside Salons 1-5

|              |       |
|--------------|-------|
| One Table    | \$300 |
| Two Tables   | \$500 |
| Three Tables | \$700 |
| Four Tables  | \$900 |

### Premium Exhibitor Tables

Located in the Atrium & Hallway

|              |         |
|--------------|---------|
| One Table    | \$400   |
| Two Tables   | \$625   |
| Three Tables | \$850   |
| Four Tables  | \$1,075 |

Save \$50 with the Early Bird Discount if you register and pay by July 31, 2020

**Payment due by October 15, 2020**

|   | Quantity | Amount |
|---|----------|--------|
| Standard Exhibitor Tables   |          |        |
| Premium Exhibitor Tables  |          |        |
| Additional Table Rep. - \$100<br>(Limit 1 per table purchased)      |          |        |
| Less the Early Bird Discount - \$50<br>(Good through July 31, 2020) |          |        |
| <b>TOTAL DUE:</b>   |          |        |

### METHOD OF PAYMENT

#### CHECK

Please make check payable to NCYI, and mail it, along with this completed application to: NCYI, Attn: Chris Daugherty • P.O. Box 22185, Chattanooga, TN 37422-2185

#### CREDIT CARD

Visa     MasterCard     Discover     American Express

Card # \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing ZIP \_\_\_\_\_ Expiration \_\_\_\_\_ 3-Digit Sec. Code \_\_\_\_\_

Signature \_\_\_\_\_

Email \_\_\_\_\_

If you pay by credit card, you may either mail (see address above), fax, or scan/email your completed application to:

FAX: Chris Daugherty at 423.899.4547 / Scan/Email: [cdaugherty@ncyi.org](mailto:cdaugherty@ncyi.org)

### REFUND POLICY:

See Section 12 on the "Conference Exhibitor Agreement"

### HOTEL RESERVATION INFORMATION:

The ISCA Conference will be headquartered at the Marriott Indianapolis East Hotel and Convention Center. Standard rooms are \$129 per night (plus tax). Make your reservations by calling the hotel directly at (317) 352-1231 or at (888) 236-2427 and refer to the "Indiana School Counselor Association Conference" to receive this special rate. You may also go to the hotel's online reservation system by following the link from the conference webpage at [www.ncyi.org/iscac](http://www.ncyi.org/iscac).

**Questions? Contact NCYI at 866-318-6294**