

WSCA CLOCK HOUR INSTRUCTIONS

Clock hours are available from the “2021 WSCA United” virtual conference. You’ll log and receive your clock hours just as you have for the last several conferences using www.my247ed.com. Please review the instructions below. As always, you will not be able to record your attendance until the session or sessions you attend have ended.

Very Important: For each live session you attend, you will need to type in your full name and school district into the chat log to verify your attendance.

Up to 3 clock hours are available for the pre-conference. “2021 WSCA Pre-Conference” (Reminder: extra fee to attend pre-conference)

Up to 30 clock hours are available for the general conference “2021 WSCA United Conference” for both live and on-demand courses.

The conference is active between February 24 (Pre conference), February 25 General Conference and March 31, 2021.

NO CLOCK HOUR WILL BE PROCESSED BEFORE and NO FORMS WILL BE AVAILABLE until April 5, 2021

Please go to www.My247ed.com no later than March 31, 2021 to complete your record.

Click on WSCA Clock Hours.

1. Login or sign-up
2. From the conference catalog, select the 2021 WSCA event(s).
3. Click on “Get Clock Hours”
4. The conference will be added to your account.
5. Click "Record Attendance" from the conference record and the sessions you attended either live or on-demand.
6. Only complete your attendance log when all the sessions you attended or you plan to view on-demand have been logged by clicking the “Complete” button.
7. Complete the checkout page. You will need to use your WSCA Membership number (available from WSCA) as your discount code to waive your clock hour fee. Apply the discount code, or provide a credit card if you are not a member, then follow the prompts.
8. Complete the OSPI required survey.
9. Sign and submit your attendance log and submit it online.
10. Please remember that your record is subject to audit.

AFTER April 5, 2021 you will receive an email and/or your clock hour form directly into your account at www.my247ed.com

Your discount code may only be used by the individual whose name attached to the WSCA membership number. Any discount code entered after March 31, 2021 at 11:59PM will not be accepted.

Please be aware, once you have entered your discount code, you may not change your log. If your log is submitted incorrectly or submitted prematurely and requires assistance to change, you’ll be charged a fee of \$30.