

**North Carolina School Counselor Association Conference (NCSCA)  
Embassy Suites Resort & Convention Center • Charlotte-Concord, NC  
October 27-29, 2021**

**EXHIBITOR APPLICATION**

(PLEASE PRINT)

Application for exhibit space at the 2021 NCSCA Conference indicates the applicant's willingness to abide by exhibit terms and general regulations, as Management deems necessary to the success of the exhibition, as long as this does not materially alter the exhibitor's contractual rights. Reference the enclosed *Conference Exhibitor Agreement*. This application will become a contract when a confirming return email is sent by an NCSCA authorized representative. Full payment should accompany this application. Federal and state agencies may defer payment if a purchase order is submitted with the application.

Space Requested: Exhibit space will consist of a 6 ft. skirted table and two chairs. Exhibitors requiring electrical, computer hook-up and phone outlets must make their own arrangements with Embassy Suites Resort & Convention Center. Further information concerning this will be sent via email with the exhibitor confirmation. Shipping information is included in the Exhibitor Brochure.

\_\_\_\_\_  
Organization Name (as it is to appear in the manual)

\_\_\_\_\_  
Website

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Contact Name for Exhibiting Correspondance

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

I would like to donate an item for the Silent Auction to raise money for the NCSCA Scholarship Fund. Item: \_\_\_\_\_

**Who Will be Attending the Conference?**

\_\_\_\_\_  
Name of Table Representative

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

\_\_\_\_\_  
Name of Additional Table Representative (\$50 charge)

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**BOOTH LOCATIONS:** \_\_\_\_\_  
(Required. See Floor Plan.) 1st Choice 2nd Choice 3rd Choice

**Please note exhibit booths will be assigned in the order they are received and paid for.**

| For Profit/Business Exhibitor Space |       | Non-Profit/Education Exhibitor Space |       |
|-------------------------------------|-------|--------------------------------------|-------|
| Per Booth                           | \$550 | Per Booth                            | \$450 |

*Early Bird Discount of \$50 good through July 23, 2021*

**Payment due by October 1, 2021**

|   | Quantity | Amount |
|---|----------|--------|
| For-Profit/Business Exhibitor Spaces                                    |          |        |
| Non-Profit/Education Exhibitor Spaces                                   |          |        |
| Additional Booth Representative - \$50<br>(Limit 1 per table purchased) |          |        |
| Less the Early Bird Discount - \$50<br>(Good through July 23, 2021)     |          |        |
| <b>TOTAL DUE:</b>   |          |        |

**METHOD OF PAYMENT**

**CHECK**  
Please make check payable to NCYI, and mail it, along with this completed application to: NCYI, Attn: Chris Daugherty • P.O. Box 22185, Chattanooga, TN 37422-2185

**CREDIT CARD**  
 Visa     MasterCard     Discover     American Express  
 Card # \_\_\_\_\_  
 Name on Card \_\_\_\_\_  
 Billing ZIP \_\_\_\_\_ Expiration \_\_\_\_\_ 3-Digit Sec. Code \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Email \_\_\_\_\_

If you pay by credit card, you may either mail (see address above), fax, or scan/ email your completed application to:  
 FAX: Chris Daugherty at 423.899.4547 / Scan/Email: [cdaugherty@ncyi.org](mailto:cdaugherty@ncyi.org)

**REFUND POLICY:**

See Section 13 on the "Conference Exhibitor Agreement"

**HOTEL RESERVATION INFORMATION:**  
 The NCSCA Conference will be headquartered at the Embassy Suites Resort & Convention Center. Rooms are \$142 per night (plus tax) for a single or double. Make your reservations by calling the hotel directly at (800) 362-2779 or (704) 455-8200 and reference "SCA" to receive this special rate. You may also go to the hotel's on-line reservation system by following the link from the conference webpage at [www.ncyi.org/ncscac](http://www.ncyi.org/ncscac).

**Questions? Contact NCYI at 866-318-6294**